

Outbreak Management Advisory Board Action Log

Action Number	Meeting Date	Work Stream	Action	Action Owner	Notes	Status
006	13.07.2020	Communications	Lead on progressing information packs for school governors	Claire Foale	Communications will provide an update on this as part of their agenda item on 19.08.2020 Update as of 07.09.2020: Have spoken to schools and they have suggested that this is picked up once schools re-open	In progress
012	09.09.2020	Communications	Establish a task and finish group to look at some of the issues raised at the meeting, including an increase in mental health problems that are attributed to Covid-19 with and to agree a joint campaign.	Claire Foale	The first meeting took place on 24.09.2020 and was positive and productive. A comms plan is being drafted for the next meeting on 1st October. A further update will be provided to the October meeting	In progress
013	09.09.2020	Outbreak Control Plan	Update the Outbreak Control Plan to include details of the Covid-19 Contain Framework	Fiona Phillips/Tracy Wallis		In progress
014	09.09.2020	Future Meeting Dates	Work with Democratic Services to schedule future meeting dates	Tracy Wallis		In progress